



## **Christian & Missionary Alliance Plover Cove Nursery School** **Information for Admission to K1 Classes in the 2022/23 School Year**

### **Collection of application Forms (No quota):**

1. Download from the school website
2. Obtain from the school in person

### **Distribution and Submission of application form:**

1. **Date of Distribution and Submission:** The application form is available for collection and the completed application form can be submitted to the school throughout the school year. (No quota)
2. **Time of Distribution and Submission:** 9:30 a.m. to 4:15 p.m. (Mondays to Fridays)  
4:45 a.m. to 5:15 p.m. (Mondays to Fridays)  
9:30 a.m. to 12:00 p.m. (Saturdays)
3. **Return method:** Submit the application form in person / by post together with the following documents: a copy of Registration of a Birth, a copy of Immunization Record, One child identity photo and three self-addressed envelopes with postage stamp affixed.

### **Application for the “2022/23 Registration Certificate for Kindergarten Admission”**

1. Under the kindergarten (KG) education scheme (hereafter referred to as “Scheme”), each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit children holding a valid registration document.
2. Parents are required to submit an application for the Registration Certificate for Kindergarten Admission (hereafter referred to as “RC”) to the EDB from September to November 2021. The RC will be open for applications in September 2021 and the EDB will announce and upload the details of application onto the EDB’s website ([https://www.edb.gov.hk/k1-admission\\_e](https://www.edb.gov.hk/k1-admission_e)) in due course. Upon receipt of the applications with all necessary information and documents provided, the EDB will generally take six to eight weeks to complete processing of the applications and issue the RC to applicants who are eligible for receiving subsidy under the Scheme by post. If a child cannot obtain an RC as he/she can receive education in Hong Kong but is not eligible for receiving subsidy under the Scheme 1, the EDB will then issue a Kindergarten Admission Pass (hereafter referred to as “AP”) to the child concerned for registration and admission to a Scheme-KG but the parents concerned are required to pay full school fees before deduction of subsidy under the Scheme as shown on the Fees Certificate of the KG to which the child is admitted.

3. Parent can access to the “Profile of Kindergartens and Kindergraten-cum-Child Care Centres” website  
(<https://kgp2021.azurewebsites.net/edb/schoolinfo.php?lang=en&schid=6579&district=taipo&category=&voucher=&schoolname=&ctype=>)and gather the school information kept by EDB.

#### **Admission Criteria:**

1. Interview performance
2. The applicant with sibling(s) currently studying in the school will be given due priority consideration
3. The applicant from families in need will be given due priority consideration when applying for long whole day classes  
(As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

#### **Interview Arrangements**

1. The school will arrange interview for selected applicants
2. Interviews will be conducted on 13/11/2021 and 27/11/2021. Time of interview will be informed by post
3. Group and/or individual interviews will be arranged
4. Parents should accompany their child during the interview
5. Non-Chinese speaking students should be accompanied by a Cantonese-speaking parent or relative to attend the interview.

#### **Announcement of Admission Results**

We will inform parents of the K1 admission results before 17 December 2021 by post.

#### **Registration Arrangements**

1. Successful applicants: Parents should complete the registration procedures for their child from 6 to 8 January 2022 (“Centralised Registration Dates”) by submitting the original of the “2022/23 RC” to the school and paying the registration fee.
2. Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the “2022/23 RC” to the school and pay the registration fee.
3. Please be reminded that if parents cannot submit the “2022/23 RC” during registration, the school may not be able to complete registration for their child. Hence, parents are required to submit the application for the Registration Certificate to EDB within the specified period.

4. The registration fee for 2022/23 K1 place is HK\$1,570. Should parents decide to change their choice of school after registration, please notify the school in writing. The school will return the “2022/23 RC” but the registration fee will not be refunded. Upon the request to return the “2022/23 RC”, the school will no longer keep the school place for the child.

**Enquiry for the Parents / the Parents of Non Chinese Speaking Children**

Our telephone no.: 2650 8223

Our e-mail address: [plovercove@cmasshk.org](mailto:plovercove@cmasshk.org)